

**MATFEN PARISH COUNCIL**  
**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

You are hereby summoned to attend the next Meeting of Matfen Parish Council in Matfen Village Hall on **TUESDAY 30<sup>th</sup> January 2024** at 7.00PM



Signed: Mrs Mandy Senior, Clerk to the Parish Council  
 Date: 23<sup>rd</sup> January 2024

## AGENDA

### Meeting of Matfen Parish Council on Tuesday 30<sup>th</sup> January 2024 at 19:00

- 0124.01 To receive questions from residents in relation to Matfen Parish.
- 0124.02 To receive apologies for absence.
- 0124.03 To receive Declarations of Interest.
- 0124.04 To consider co-option to fill one vacancy.
- 0124.05 County Councillor's Report.
- 0124.06 To approve and sign the minutes of the meetings held on **28<sup>th</sup> November 2023**.
- 0124.07 Actions taken following the meetings held on **28<sup>th</sup> November 2023**.
- 0124.08 Finance/Administration
  - a) Accounts for payment – to approve items of expenditure.
  - b) To consider request for Grant Aid from Tynedale Hospice at Home
  - c) To consider transitioning to gov.uk email addresses and obtaining gov.uk website domain  
 [See enclosed report]
- 0124.09 Planning Applications
  - a) To receive decisions of submitted planning applications.
  - b) To consider responses to planning application received
- 0124.10 Village Issues and Highways Matters
  - a) Flooding and drainage issues around Matfen
  - b) To review Matfen Community Plan [See enclosed]
- 0124.11 Any urgent business as allowed by the chairman/Agenda items for next meeting [ For information only]
- 0124.12 Date and time of next meeting – **26<sup>th</sup> March 2024**

#### Accounts for payment on 30<sup>th</sup> January 2024

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical Services	561.60		561.60	BACS
H M Revenue & Customs	PAYE	140.40		140.40	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Mrs A Senior	Postages/travel	50.55		50.55	BACS
Northumberland CC	Additional grass cutting	428.03	71.34	356.69	BACS
Matfen Village Hall	Hall rent – January	15.00		15.00	BACS
L Paterson	Public toilet cleaning	62.50		62.50	BACS
L Paterson	Public toilet cleaning	50.00		50.00	BACS
<b>Income</b>					
Unity Trust Bank	Bank account interest	77.42		77.42	31.12.23

#### Planning applications

Reference Number	Address	Description
23/04235/FUL	Reeve Acre, Ingoe	Replacement single storey bay and internal alterations. <b>GRANTED</b>