

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the next Meeting of Matfen Parish Council to be held on Tuesday 29th March 2022 at 7.00 pm in Matfen Village Hall when the following items will be discussed: -

**AGENDA for the Meeting of Matfen Parish Council on
Tuesday 29th March 2022 at 19:00**

- 0322.01 To receive questions from residents in relation to Matfen Parish.
- 0322.02 To receive apologies for absence.
- 0322.03 To receive Declarations of Interest.
- 0322.04 County Councillor's Report.
- 0322.05 To approve and sign the minutes of the meetings held on **24th January 2022.**
- 0322.06 Actions taken following the meetings held on **24th January 2022.**
- 0322.07 Finance/Administration
 - a) Accounts for payment – to approve items of expenditure.
 - b) To note increase in NJC salary rates from 1st April 2021 including back dated pay as per NJC contract of employment
- 0322.08 Correspondence and information items [For information only]
- 0322.09 Planning Applications
 - a) To receive decisions of submitted planning applications.
 - b) To consider responses to planning application received
- 0322.10 Village Issues and Highways Matters
 - a) To consider Community Plan and Emergency Leaflet [See enclosed]
 - b) To consider next steps for Jubilee Garden proposal
 - c) To receive reports from councillors on any village issues/highways matter which require attention
- 0322.11 Any urgent business as allowed by the chairman/Agenda items for next meeting [For information only]
- 0322.13 Date and time of next meeting

Signed:



Clerk

Date: 22nd March 2022

Correspondence received since the January meeting.

Sender	Details
Northumberland Assoc of Local Councils	Weekly eNews
Community Action Northumberland	CAN eNews
East Tynedale Parish Councils' Forum	Minutes of the meeting held on 25 January 2022
Northumberland County Council	Climate Change Newsletter – February 2022
Northumberland Age UK	Update on support and services
Northumberland County Council	Northumberland Local Plan – Inspector's report
Northumberland County Council	Storms Dudley and Eunace briefing
Northumberland Age UK	Update on services provided
Age UK Northumberland	Scam Awareness Support
Northumberland County Council	Climate Change Newsletter – March 2022
Northumberland County Council	Local Cycling and Walking Infrastructure Plans Consultation
Clerks and Councils Direct	Issue 140 March 2022

Accounts for payment on 29th March 2022

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical services	524.65		524.65	BACS
H M Revenue & Customs	PAYE	131.20		131.20	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Wel Medical	Defibrillator pads	47.94	7.99	39.95	BACS
NetWise UK	Website hosting, support and maintenance	360.00	60.00	300.00	BACS
Mrs A Senior	Expenses – postages/stationery/travel	47.50		47.50	BACS
NetWise UK	Website domain renewal	24.00	4.00	20.00	BACS
L Paterson	Public toilet cleaning – Jan/Feb 22	100.00		100.00	BACS

Planning applications

Reference No:	Address	Description
21/03975/LBC	Matfen Hall, Matfen Hall Drive, Matfen	Listed building consent for internal alterations to north side including installation of lifts, staircases, toilets, ensembles and new bedroom/ensuite layouts. GRANTED
22/00431/FUL 22/00432/LBC	Matfen Hall, Matfen Hall Drive, Matfen	Enclose space within inner courtyards to North West of building. Installation of fire exit staircase. Proposed internal alterations. Create additional bedrooms throughout the hotel including conversion of 2 outbuildings and a new single storey extension to the west of existing outbuilding. Re-roofing the buildings to the west of the upper courtyard. Alterations to the south elevation (new door opening, replacement of existing steps and handrails with new)