

Matfen Parish Council
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

Draft Minutes of the Meeting of the Council held in Matfen Village Hall on Tuesday 31st January 2017 at 7.00pm.

Present: Mr Keith Irving Vice Chairman of the Council together with Mr Frank Robson, Mrs Ann Gregory-Smith, Mr Chris Austin & Mr Hugh Murphy

In Attendance: Jo Bramley (Clerk) and County Councillor Mrs V Jones

0782. APOLOGIES FOR ABSENCE – Stuart Mills (Chairman)

0783. DECLARATION OF INTEREST. None.

0784. MINUTES OF THE MEETING HELD ON 29th November 2016. It was proposed by Mr K Irving, seconded by Mrs A Gregory-Smith and AGREED to accept the minutes as an accurate record.

0785. COUNTY COUNCILLOR'S REPORT. County Cllr Mrs V Jones gave a verbal update on matters relating to Northumberland County Council.

a) **MATFEN BROADBAND.** It is now live.

b) **INGOE BROADBAND.** Has 100% coverage of Wi-Fi and BT are not inclined to add them to the programme.

c) **INGOE SPEED LIMIT.** Speed limit is set at 20mph and the signage is in place. Some residents don't like the red painted signage on the road.

d) **VERGE AT THE JUNCTION NEAR RYAL.** The holes have been filled however it needs more work to make it safe and so has been added to the capital programme.

0786. MATTERS ARISING

a) **MAPS.** County Cllr V Jones dropped them off at the village store. **Action: Mr K Irving to bring them to next meeting.**

b) **NEW COUNCILLOR.** We had the pleasure of welcoming Hugh Murphy to his first meeting.

c) **HIGH HOUSE FARM BREWERY.** County Cllr V Jones looked in to this. There is a license from Castle Morpeth but there are no limits on opening hours or any events listed. They are not contravening their license. **Action: Mr S Mills to go and speak to them at some point to make them aware of the issues.**

d) **DEFIBRILLATOR.** Community Familiarisation Session planned for Sunday 19 February 2017. **Action: Clerk to send a letter to Matfen residents informing them of this.**

e) **PUBLIC TOILETS.** Minute 769g refers. **Action: K Irving to organise a plumber & list some jobs that need doing to improve the state of them.**

f) **MATFEN ROAD SIGN.** Sign still not fixed. **Action: County Cllr V Jones to speak to NCC.**

g) **MOLES.** **Action: Clerk to contact Matfen Estates about who they use.**

h) **NOTICE BOARDS.** All of the notice boards are in bad repair. Ingoe and Ryal notice boards cannot be opened and so cannot be updated. We already have a notice board that was purchased for Fenwick. **Action: Clerk to price up new parish notice boards & a smaller one for the community of Ingoe to use & contact M Senior regarding the Fenwick board.**

0787. FINANCE

a) **ACCOUNTS FOR PAYMENT.** It was proposed by Mr K Irving, seconded by Mrs A Gregory Smith and AGREED accounts on the list attached be paid.

b) **TO AGREE DRAFT BUDGET FOR 2017/2018.** Draft budget approved. Keep precept the same.

c) **No. 74 BUS SERVICE.** It was agreed that we would support this service for another year and contribute £600.00.

d) **BONFIRE NIGHT INSURANCE.** The parish council usually pay the cost of the insurance and it was agreed to pay it again. **Action: A Gregory-Smith to send the paperwork to Clerk to arrange payment.**

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – January 2017	10.00		10.00	100928
Mel's Cleaning	Public toilets – December 2016	49.50		49.50	100929
Mel's Cleaning	Public toilets – January 2017	33.00		33.00	100930
Miss J M Bramley	Clerical Services	402.96		402.96	100931
Miss J M Bramley	Expenses	40.66		40.66	100932
Komplan	Ingoe Play Area	14,464.82	2,410.80	12,054.02	BACS

0788. CORRESPONDENCE. All correspondence received since the November 2016 meeting had been listed on the agenda and circulated to all councillors.

a) **SALLY LAWSON EMAIL.** Ms Lawson would like her name removed from the minutes of the meeting in November 2016 and asked not to be contacted directly or indirectly by the parish council. It was agreed to amend the minutes. **Action: Clerk to amend the minutes.**

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- b) **PUBLIC TOILET LIGHT** Ruth Miller informed the clerk that the light outside the public toilets is not working which makes this approach and bend very dark. However this now seems to have been rectified.

0789. PLANNING APPLICATIONS.

All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
16/03737/LBC	Mr & Mrs Parker	South Hall, Ingoe	Listed Building Consent for internal & external alterations	Awaiting decision
16/03841/FUL	Mr David Ball	3 Paddock Close, Matfen	Proposal to remove existing conservatory & erect new	GRANTED
16/03922/FUL	Mr & Mrs Richards	10 East Close, Matfen	Proposed conversion of garage to provide utility space; extension of ground floor to provide porch & relocation of oil storage tank	GRANTED
16/04042/RENE	Mrs P Stewart	Land North of Pasture House, Ingoe	Proposed installation of 24no. ground mounted photovoltaic solar panels to generate electricity	Comments by 8 February 2017
16/04240/LBC	Mr & Mrs Parker	South Hall, Ingoe	Listed Building Consent for construction of garden room extension	Awaiting decision
16/04604/FUL	Mr Pool	Lynup Hill Farm, Ingoe	Proposed construction of dormer window & rear porch	Comments by 2 February 2017

0790. VILLAGE ISSUES

a) **ONGOING RYAL ISSUES.**

- i. Mr F Robson has spoken to Mr Thirwell on a couple of occasions and he has now removed all of the wood and repaired the wall.
- ii. Mr F Robson has also been talking to Mr Morrison and is hoping that some progress has been made and he will start to tidy up the machinery etc.
- iii. The dog warden has been but not sure what has been said but there doesn't seem to be any dogs roaming around.

b) **DOG FOULING.** There is a resident in Matfen who keeps allowing their dog to foul anywhere. **Action: Clerk to send another letter to the individual.**

c) **PLAY AREA – INGOE.** Work has been completed. There have been some concerns about the amount of play equipment and a worry that the area will be fenced off. **Action: Mr C Austin to check the whole of the play area and send a snag list to Komplan.**

0791. ANY URGENT BUSINESS.

0792. DATE OF NEXT MEETING. The next meeting is to be held on **Tuesday 28th March 2017 at 7.00pm** in the Village Hall.

Meeting closed at 19.55.

Signed as an accurate record _____ Chairman