

Matfen Parish Council
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

Draft Minutes of the Meeting of the Council held in Matfen Village Hall on Tuesday 29th November 2016 at 7.00pm.

Present: Mr Stuart Mills, Chairman of the Council together with Mr Frank Robson, Mrs Ann Gregory-Smith & Mr Chris Austin

In Attendance: Jo Bramley (Clerk) and County Councillor Mrs V Jones

0771. APOLOGIES FOR ABSENCE – Keith Irving

0772. DECLARATION OF INTEREST. None.

0773. MINUTES OF THE MEETING HELD ON 27th September 2016. It was proposed by Cllr S Mills, seconded by Mrs A Gregory-Smith and AGREED to accept the minutes as an accurate record.

0774. COUNTY COUNCILLOR'S REPORT. County Cllr Mrs V Jones gave a verbal update on matters relating to Northumberland County Council.

- a) **LEISURE CENTRES.** There has been a significant price increase at a number of centres. This is due to equalisation over the centres.
- b) **HEXHAM HOSPITAL.** Urgent care department will be closing overnight from midnight until 8am every day. This is temporary over winter.
- c) **MATFEN BROADBAND.** It is in place and hoping that it will go live by the end of the year. BT is to look at Fenwick and East Wallhouses, as these have not been included.
- d) **INGOE BROADBAND.** Has 100% coverage of Wi-Fi but they are potentially too far from the exchange to connect a fixed line. A resident has looked at the Community Fibre Partnership where BT look at how much it will cost to put in and pay towards and the community are asked to cover the gap. **Action: Cllr V Jones to investigate this further.**
- e) **INGOE SPEED LIMIT.** Speed limit is set at 20mph and the signage etc. is to be installed.

0775. MATTERS ARISING

- a) **MATFEN VILLAGE HALL.** Minute 686a refers. Decision deferred to the next meeting.
- b) **MAPS.** Minute 753a refers. **Action: Clerk to make sure we receive the map requested.**
- c) **COUNCILLORS DECLARATIONS OF INTEREST.** All the declarations of interest are as it should be.
- d) **VACANT POSITION FOR COUNCILLOR.** There is still a vacant position for a Parish Councillor. Stuart Mills mentioned that Hugh Murphy has shown an interest in this role. **Action: S Mills to invite Mr Murphy to attend January meeting.**

0776. FINANCE

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Mr S Mills, seconded by Mrs A Gregory Smith and AGREED accounts on the list attached be paid.
- b) **CLERKS HOURS.** The hours are to be increased by an hour per week with immediate effect and will be monitored over next two or three months to see if it is more sustainable and to drop back down to original hours.

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – November 2016	10.00		10.00	100922
Mel's Cleaning	Public toilets – October 2016	33.00		33.00	100923
Mel's Cleaning	Public toilets – Nov 2016	33.00		33.00	100924
BDO LLP	External Accountants	120.00	10.00	100.00	100925
Miss J M Bramley	Expenses	146.48	12.67	133.81	100926
Miss J M Bramley	Clerical Services	359.07		359.07	100927

0777. CORRESPONDENCE. All correspondence received since the September 2016 meeting had been listed on the agenda and circulated to all councillors.

- a) **INGOE RESIDENT EMAIL.** A couple of issues were raised regarding a notice board that is missing, play area and untidy verges. **Action: C Austin to respond to them directly.**

Matfen Parish Council
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

0778. PLANNING APPLICATIONS.

All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
16/02369/FUL	Matfen Hall LLP	Land west of Tilehouse plantation, Millers Lane, Matfen	Erection of 30 holiday lodges with associated access & landscaping, creation of passing places on Miller's Lane, and construction of underpass below C342	GRANTED
16/03841/FUL	Mr David Ball	3 Paddock Close, Matfen	Proposal to remove existing conservatory & erect new	Awaiting decision
16/03922/FUL	Mr & Mrs Richards	10 East Close, Matfen	Proposed conversion of garage to provide utility space; extension of ground floor to provide porch & relocation of oil storage tank	Comments by 30 November
16/03737/LBC	Mr & Mrs Parker	South Hall, Ingoe	Listed Building Consent for internal & external alterations	Comments by 2 December

0779. VILLAGE ISSUES

a) ONGOING RYAL ISSUES.

- i. The land on the west side is over 10 years and they can't do anything about it but the land to the east isn't and they are in negotiation with Mr Morrison. If that doesn't work they will have to go to enforcement. The officer said he would ensure progress is made by the end of the year and will update us when he is in a position to do so.
- ii. The dog warden had been contacted to look at the roaming dog issue however we have not received any feedback.

b) PLAY AREA – INGOE. Work started on the installation of the play area today and should be completed by the end of the week.

c) HIGH HOUSE FARM BREWERY. Minute 758c refers. **Action: Clerk to remind NCC & Cllr V Jones will see what she can find.**

d) DEFIBRILLATOR. Installation has taken place however it is not live yet. Training to be organised. **Action: Clerk to contact Stephen Carey Fund to get training dates.**

e) PUBLIC TOILETS. Minute 769f refers. **Action: Clerk to contact Mandy Linny to find out if she would be interested in taking on the contract for looking after the toilets.**

f) PUBLIC TOILETS. Minute 769g refers. **Action: K Irving to organise a plumber.**

g) MATFEN BONFIRE NIGHT. Huge thanks to everyone involved for a spectacular night. It was lovely to bring the community together.

h) MATFEN ROAD SIGN. The sign is broken again. It has been repaired three times previously. **Action: A Gregory-Smith to contact NCC to organise repair.**

i) MOLES. There is a mole problem again. **Action: Clerk to contact the mole catcher.**

j) NOTICE BOARDS. All of the notice boards are in bad repair. Ingoe and Ryal notice boards cannot be opened and so cannot be updated. We already have a notice board that was purchased for Fenwick. **Action: Clerk to price up new parish notice boards & a smaller one for the community of Ingoe to use & contact M Senior regarding the Fenwick board.**

0780. ANY URGENT BUSINESS.

- a) Junction at Kiln House the water is running down and it is making the verge very dangerous. **Action: Cllr V Jones to organise a site visit and see if anything can be done.**

0781. DATE OF NEXT MEETING. The next meeting is to be held on **Tuesday 31st January 2017 at 7.00pm** in the Village Hall.

Signed as an accurate record _____ Chairman