

Matfen Parish Council  
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

**Draft Minutes of the Meeting of the Parish Council held in Matfen Village Hall on Tuesday 27<sup>th</sup> March 2018 at 7.00pm.**

**Present:** Mr Frank Robson, Mr Chris Austin (Acting Chair) & Mr Hugh Murphy  
**In Attendance:** Jo Bramley (Clerk)

- 0867. APOLOGIES FOR ABSENCE.** Stuart Mills (Chairman), Mr Keith Irving (Vice Chairman), Mrs Ann Gregory-Smith & County Councillor Mrs Veronica Jones
- 0868. DECLARATION OF INTEREST.** None.
- 0869. MINUTES OF THE MEETING HELD ON 23<sup>rd</sup> January 2018.** It was proposed by Mr C Austin, seconded by Mr H Murphy and AGREED to accept the minutes as an accurate record.
- 0870. COUNTY COUNCILLOR'S REPORT.** None.
- 0871. MATTERS ARISING**
- a) **PUBLIC TOILETS.** The refurbishment has been completed and the toilets are much improved. **Action: Clerk to contact the cleaner to inform her to start.**
  - b) **TRAVELLERS.** **Action: Clerk to contact NCC Liaison Officer to remind him about Appleby Fair.**
  - c) **NOTICE BOARDS.** Minute 836b refers. **Action: Clerk to order 3 new notice boards.**
  - d) **LAND TO THE EAST OF RYAL CHURCH.** The application has progressed from 'Registered' to 'Awaiting decision'. Tamsin Wood, Planning Officer at NCC, informed Mr Murphy that she was going to make a decision last week however Mr Murphy didn't hear anything so contacted her again but she is on annual leave. We will continue to contact to chase this up. **Action: Mr H Murphy will continue to consult with the Planning Officer.**
  - e) **ASSETS.** The Clerk drafted a sheet for each ward for items to be checked bi-monthly. Mr C Austin to look after Ingoe, Mr H Murphy to look after Matfen, Mr F Robson to look after Ryal and Mr K Irving to look after Fenwick. **Action: Clerk to contact Mandy Senior re: playground inspections.**
  - f) **MATFEN PLAYGROUND.** Mr Telford contacted the Clerk to enquire if this playground was going to be repaired/renovated as the play equipment that was installed some years ago and it is now looking a bit worse for wear. It was discussed by the Parish Council some time ago that this would be upgraded. **Action: Clerk to add this to the agenda for next meeting to be discussed in more detail.**
  - g) **POT HOLES.** The roads are really bad and Mr C Austin has had a number of people approach him about it the pot hole issue. Mr C Austin has reported some on the NCC website. **Action: Clerk to contact County Cllr V Jones regarding this issue.**
  - h) **LOCAL PLAN.** Mr C Austin attended the planning training at County Hall. The previous administration submitted a Core Strategy that has now been withdrawn. The new administration are putting together a County Wide Local Plan which will be presented county wide for consultation in the summer for implementation next summer. Mr C Austin felt there are no burning issues in Matfen that would warrant us starting to develop our own Local Plan but felt we are better engaging in the process around the County Wide Local Plan when we are consulted.
- 0872. FINANCE**
- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Mr C Austin, seconded by Mr F Robson and AGREED accounts on the list attached be paid.

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Strikemore Bait	Matfen Public Toilet upgrade	1620.14	270.02	1350.12	100965
G J Paterson	Matfen Public Toilet upgrade	360.00		360.00	100966
Matfen Village Hall	Rental – March 2018	10.00		10.00	100967
N'land County Council	Additional Grass Cutting	335.62	55.94	279.68	100968
Miss J M Bramley	Clerical Services	406.99		406.99	100969

- 0873. CORRESPONDENCE.** All correspondence received since the January 2018 meeting had been listed on the agenda and circulated to all councillors.
- a) Mr Murrell copied the Clerk into an email that he sent to Alistair Miller at NCC about the condition of his boundary wall caused by the degradation of the roadside which Mr Murrell feels is caused by regular usage of heavy delivery and waste collection vehicles going to Matfen Estate and lighter vehicles being directed incorrectly by their SATNAV's to Matfen Hall. Mr Murrell contacted Mr Miller 2 years previously with the same issue. **Action: Clerk to contact Mr Miller & County Councillor V Jones regarding this issue.**

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**0874. PLANNING APPLICATIONS.**

All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
17/02737/COU	Mr Les Morrison	2 North Side, Ryal	Retrospective change of use from agricultural land to storage area for agricultural machinery & the formation of a soil bund.	Awaiting decision
17/04063/FUL	Mr P Jackman	East Moorhouses, Matfen	Proposed orangery to the south facing elevation.	GRANTED
18/00620/FUL	Mrs J Troidahl	Land West of Grey Stones, Waldrige Cottages, Ingoe	Erection of single dwelling with associated access & residential curtilage.	Comments by 26 March 2018
18/00032/FUL	Mr & Mrs Wood	4 Paddock View, Matfen	Proposed side extension – part single & part two storey to create additional living space & new & improved garage & parking arrangements.	GRANTED

**0875. VILLAGE ISSUES.**

a) **INGOE STREET LIGHTING.** Minute 851a refers.

**0876. ANY URGENT BUSINESS.**

a) **RYAL, FENWICK, INGOE & MATFEN VERGES.** Action: K Irving to ask Philip Dixon to give a quote to tidy up verges.

**0877. DATE OF NEXT MEETING.** The next meeting is to be held on **Tuesday 29<sup>th</sup> May 2018 at 7.00pm** in the Village Hall.

Signed as an accurate record \_\_\_\_\_ Chairman