

Matfen Parish Council  
 Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

**Minutes of the Meeting of the Council held in Matfen Village Hall on Monday 25<sup>th</sup> January 2016 at 7.00pm**

**Present:** Mr Robin Douglass, Chairman of the Council together with Mr Frank Robson, Mrs Ann Gregory-Smith, Mr Keith Irving.

In Attendance: Mrs Mandy Senior (Clerk) & Jo Bramley (New Clerk)

**0697. APOLOGIES FOR ABSENCE –** County Councillor Mrs V Jones & Mr Stuart Mills

**0698. DECLARATION OF INTEREST.** None

**0699. MINUTES OF THE MEETING HELD ON 30<sup>th</sup> November 2015.** It was proposed by Cllr R Douglass, seconded by Mrs A Gregory Smith and AGREED to accept the minutes as an accurate record.

**0700. COUNTY COUNCILLOR’S REPORT.** County Councillor Mrs V Jones was unable to attend the meeting.

**0701. MATTERS ARISING**

- a) **MATFEN VILLAGE HALL.** Minute 686a refers. Decision deferred to the next meeting.
- b) **REPAIRS TO BUS SHELTER/PLAY AREAS/NOTICE BOARDS.** Minute 669e. Various work had been completed however the work that has been done is not of good standard. Ingoe bus shelter has been painted the wrong colour. Mandy Senior suggested using the aluminium notice board she has in her garage for Fenwick be used to replace the one at Ingoe. **Action: Cllr R B Douglass and Cllr K Irving to look at repairs & notice boards.**

**0702. FINANCE**

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Mr R Douglass, seconded by Mrs A Gregory Smith and AGREED accounts on the list attached be paid.
- b) **TO AGREE DRAFT BUDGET FOR 2016/2017.** Draft budget approved. Keep precept the same.
- c) **TO CONSIDER FUTURE AUDIT ARRANGEMENTS.** Agreed to stay as we are.

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Mrs A Senior	Clerical Services	287.27		287.27	100880
HM Revenue and Customs	PAYE	71.80		71.80	100881
Mrs A Senior	Expenses	31.68		31.68	100882
Mrs A Senior	Play area inspections	75.00		75.00	100883
Matfen Village Hall	Rental	20.00		20.00	100884
Northumberland County Council	Additional grass cutting	325.14	54.19	270.95	100885

**0703. CORRESPONDENCE.** All correspondence received since the November meeting 2015 had been listed on the agenda and circulated to all councillors.

**0704. MR KELLY’S LETTER.** Letter received from Mr Kelly outlining the various issues in Ryal. **Action: Cllr R B Douglass and Cllr K Irving to contact Mr Powell.**

**0705. RUTH MILLER’S EMAIL.** An email received from Ruth Miller outlining various issues in Matfen. **Action: Clerk to contact Northumbrian Water regarding the rusty railings around the bridge.**

**0705. INFORMATION ITEMS.**

- a) CAN eNews – December 2015
- b) NALC eNews – December 2015
- c) Clerks and Councils Direct – January 2016

**0706. PLANNING APPLICATIONS.**

All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
14/03900/MRV EIA	North Tyne Roadstone	Mootlaw Quarry Matfen	Review of Old Minerals Permissions (ROMP) under the provision of the Environment Act 1995 in respect of application C/91/D/514 (Proposed extension to existing limestone quarry with restoration to agriculture woodland and wildlife areas on 152 ha of land.	GRANTED

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15/03413/FUL	Mr J Forty	Butcher Hill Farm, Matfen	Conversion of existing stone barns to no3 residential dwellings. Extension to farmhouse. Construction of stable block and ancillary buildings. Change of use of field to rear to be used as ménage.	GRANTED
15/03629/FUL	Mr P Mofitt	Vallum Farm, East Wallhouses	Change of use from agricultural storage unit to light commercial storage/warehouse/distribution use including works to form new front elevation to open fronted agricultural unit and two storey office space to be created inside new facility	Comments by 25 <sup>th</sup> November
15/03785/FUL	Mr I Howson	Land north east of Kearsley Farm	Erection of 2no agricultural buildings	GRANTED
15/04024/OUT	Mr T Wallace	Field south of fell pasture and east of village green	Change of use to residential (C3 use) by the erection of 1 no dwelling house	Comments by 29 <sup>th</sup> December
15/04172/FUL	Hexham & Northern Marts	Land at Fenwick	Construction of grain store with new access track	Comments by 11 <sup>th</sup> January
16/00059/VARY CO	Mr & Mrs Muir	1 Fenwick Cottages	Variation of condition 2 approved plans relating to planning appln 14/02736/FUL – Subdivision of existing residential curtilage and erection of a single dwelling and detached double garage	Comments by 5 <sup>th</sup> February

**0707. VILLAGE ISSUES**

- a) **RYAL ISSUES.** Mr Thirwell seems to be storing kindling on the common land and there is a hole in the wall that looks like access to the wood. **Action: Cllr R B Douglass and Cllr K Irving to look into this.**
- b) **PLAY AREA – INGOE.** A number of residents had contacted the Parish Council both for and against the proposed play area in Ingoe. The whole plan will be revisited after a meeting with the residents on site on 6 February 2016 at 10.30am.

**0708. APPOINTMENT OF CLERK.** Joanne Bramley was present at this evenings meeting and handover has taken place with Mandy Senior.

**0709. CO-OPTION OF COUNCILLOR.** Minute 0695 refers. Chris Austin has shown interest in becoming a councillor. Aaron Wood may be interested also. **Action: Cllr K Irving to contact Mr Austin to invite him to the next meeting.**

**0710. CONTRIBUTION TO RUNNING OF NO. 74 SATURDAY EVENING BUS SERVICE.** It was agreed to contribute £600.00 to this service. **Action: Clerk to email Cllr R Ramsay informing him of decision.**

**0710. DATE OF NEXT MEETING.** The next meeting is to be held on **Monday 21<sup>st</sup> March** 2016 at 7.00pm in the Village Hall.

Signed as an accurate record \_\_\_\_\_ Chairman