

**I HEREBY GIVE YOU NOTICE THAT the Annual Parish Meeting of the Council will be held in Matfen Village Hall on Tuesday 30<sup>th</sup> June 2015 at 7.00pm when the following items will be discussed:-**

## Annual Parish Meeting

### AGENDA

1. Apologies for absence
2. Minutes of the previous meeting held on 2<sup>nd</sup> June 2014
3. Chairman's Report for the year 2014/2015
4. Clerk's Finance Report for the year 2014/2015 [Copy attached]
5. To consider any resolutions[s] of which due notice has been given.
5. Questions by members of the public within the Parish

Mrs M Senior  
Clerk to the Council  
01 June 2015

**I HEREBY GIVE YOU NOTICE THAT the Annual meeting of the Parish Council will be held in Matfen Village Hall on Tuesday 30th June 2015 following the Annual Parish Meeting at 7.00pm when the following items will be discussed:-**

## AGENDA

1. Election of Parish Council Chairman
2. Election of Vice Chairman
3. Apologies for Absence
4. Declarations of interest
5. The Council will hear residents on any matter they wish to raise.
6. County Councillor's Report
7. Minutes of the meeting held on 31<sup>st</sup> March 2015 [Copy attached]
8. Matters arising
9. Finance
  - a) Accounts for payment
  - b) To receive accounts up to 31<sup>st</sup> March 2015 [See copy attached]
  - c) To accept and approve the Section 1 and Section 2 of the Annual Return for the Year Ended 31<sup>st</sup> March 2015
  - d) To consider requests for Grant Aid
10. Correspondence – listed
11. Planning Applications
  - a) Planning applications/decisions
  - b) Issues arising
12. Village Issues
  - a) Website
  - b) Defibrillators
  - c) Outstanding issues – Northumberland County Council
13. To consider any matters requiring Council action that may arise from the preceding Annual Parish Meeting
14. Risk Assessment [See copy attached]
15. To agree date for progress meeting
16. Additional correspondence/information.
  - CPRE – AGM 25<sup>th</sup> July 2015 12.30pm Corbridge
17. Any urgent business allowed by the Chairman
18. Date and time of next meeting

Signed: .....

Clerk

Date:

01.06.2015

### Declarations of Interest

**“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.**

**A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.**

**A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone's decision on the matter. “**

### Apologies for Absence

**If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.**

**MATFEN PARISH COUNCIL**  
**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

**Members of the public and press are welcome to attend the meeting.**

**Correspondence received since March meeting**

| <b>SENDER</b>                   | <b>MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL</b> |
|---------------------------------|--|
| Northumberland County Council   | Timber Extraction - Matfen   |
| The Pensions Regulator          | Workplace pensions – Auto enrolment – Staging date                       |
| Northumberland County Council   | Love Northumberland Hate Litter Campaign 2015                            |
| Northumberland County Council   | Planning Service Review  |
| Community Action Northumberland | Request for Donation   |
| Northumberland County Council   | VE Day   |
| Northumberland County Council   | Consultation – Street Trading Policy                                     |
| Stampers Play Group             | Request for financial support  |
| Northumberland County Council   | New Hexham Bus Station and Development of Existing Bus Station Area      |
| <b>INFORMATION ITEMS</b>        |  |
| NALC eNews                      | March and April 2015   |
| Came and Company                | Spring Council Matters 2015  |
| Community Action Northumberland | Spring Issue April 2015  |
| Tynedale Hospice at Home        | Newslink Spring 2015   |
| Active Northumberland           | Northumberland Live Festival 2015  |
| Active Northumberland           | A Taste of South East and Mid Northumberland Leaflets                    |
| NALC                            | eNews – June 2015  |
| Northumberland County Council   | Training sessions – planning   |
| Virgin Money Cyclone            | Festival of Cycling – 19-21 June 2015                                    |
| Post Office                     | Local Public Consultation – Mobile Services                              |

**ACCOUNTS FOR PAYMENT ON 30 JUNE 2015**

| <b>Payee</b>                  | <b>Detail</b>             | <b>Cheque Issued</b> | <b>VAT</b> | <b>Net of VAT</b> | <b>Cheque Number</b> |
|-------------------------------|---------------------------|----------------------|------------|-------------------|----------------------|
| Mrs A Senior                  | Clerical Services         | 287.27               |            | 287.27            | 100839               |
| HMRC                          | PAYE                      | 71.80                |            | 71.80             | 100840               |
| Matfen Village Hall           | Rental                    | 10.00                |            | 10.00             | 100841               |
| Mrs A Senior                  | Play area inspection fees | 75.00                |            | 75.00             | 100842               |
| Mrs A Senior                  | Expenses                  | 43.49                |            | 43.49             | 100843               |
| NALC                          | Subscription 2015-16      | 119.46               |            | 119.46            | 100844               |
| Mel's Cleaning Co             | Public toilets            | 32.00                |            | 32.00             | 100845               |
| <b>Income</b>                 |                           |                      |            |                   |                      |
| Northumberland County Council | Precept                   | 5250.00              |            | 5250.00           | 10.04.15             |
| HMRC                          | VAT refund 2015           | 175.63               |            | 175.63            | 10.06.15             |

**MATFEN PARISH COUNCIL**  
**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

| <b>Planning Application Reports</b> |                      |   |   |                                   |
|-------------------------------------|----------------------|---|---|-----------------------------------|
| <b>Reference</b>                    | <b>Applicant</b>     | <b>Address</b>                          | <b>Description</b>  | <b>Decision</b>                   |
| 14/03900/MRV EIA                    | North Tyne Roadstone | Mootlaw Quarry Matfen                   | Review of Old Minerals Permissions (ROMP) under the provision of the Environment Act 1995 in respect of application C/91/D/514 (Proposed extension to existing limestone quarry with restoration to agriculture woodland and wildlife areas on 152 ha of land.  | Decision awaited                  |
| 15/00614/FUL                        | Mr P Galvin          | Percy House, Ingoe                      | Proposed ground floor sun room extension  | GRANTED                           |
| 14/04012/LBC                        | Mr A Addis           | Farm Buildings, Fenwick                 | Listed building consent – proposed conversion of farm building to dwelling and extension  | GRANTED                           |
| 15/01041/FUL                        | CTIL Telefonica      | Land west of driving range, Matfen Hall | Removal of existing antenna and spine frame installed on existing 24.5 lattice. Installation of 3 no replacement antennas mounted on a new 5m parallel section to replace existing tapered section; 2 no additional 300mm transmission dishes; removal of 1 no existing equipment cabinet, installation of 1 no replacement and 1 no additional equipment cabinet and ancillary development including the installation of 3 no remote radio units | Decision awaited                  |
| 15/01144/FUL                        | Mr A Coatsworth      | Mootlaw Farm Cottage, Ryal              | Proposed extension of the existing bungalow to provide improved accommodation   | GRANTED                           |
| 15/00733/FUL                        | Mr Ian Howson        | Land North East of Kearsley Farm        | Proposed free range poultry building  | Decision awaited                  |
| 15/01110/FUL                        | Mr J Goodfellow      | Land at Lynup Hill, Ingoe               | Retention of the existing poultry shed previously granted temporary consent   | Decision awaited                  |
| 15/01388/FUL                        | Mr Ian Howson        | Land North East of Kearsley Farm        | Proposed free range poultry building Phase 2  | Comments by 5 <sup>th</sup> June  |
| 15/01425/FUL                        | Mr Ian Howson        | Land North East of Kearsley Farm        | Proposed free range poultry building Phase 3  | Comments by 5 <sup>th</sup> June  |
| 15/01417/RENE                       | Mr J Maughan         | Land west of Harrogate Hill, Matfen     | Erection of single Tozzi Nord Victory 24-60 (60kw) wind turbine of 34m to blade tip and associated infrastructure   | Comments by 22 <sup>nd</sup> June |
| 15/01442/FUL                        | Mr I Howson          | Land north east of Kearsley Farm        | Proposed free range poultry building, landscaped bund, hardstanding and access track (Phase 4)  | Comments by 30 June 2015          |
| 15/01464/FUL                        | Mr I Howson          | Land north east of Kearsley Farm        | Proposed free range poultry building, landscaped bund, hardstanding and access track (Phase 5)  | Comments by 30 June 2015          |