

**I HEREBY GIVE YOU NOTICE THAT the next meeting of the Parish Council will be held in Matfen Village Hall on Monday 28<sup>th</sup> September 2015 at 7.00pm when the following items will be discussed:-**

## AGENDA

1. Apologies for Absence
2. Declarations of interest
3. The Council will hear residents on any matter they wish to raise.
4. County Councillor's Report
5. Minutes of the meeting held on 27<sup>th</sup> July 2015 [Copy attached]
6. Matters arising
7. Finance
  - a) Accounts for payment
  - b) Budget Report up to 31<sup>st</sup> August 2015
  - c) Risk Assessment [See enclosed report]
  - d) To accept and approve the annual return for the year ended 31 March 2015 [See enclosed]
  - e) To consider issues arising report for the annual return [see enclosed]
8. Correspondence – listed
9. Planning Applications
  - a) Planning applications/decisions
  - b) Issues arising
10. Village Issues
  - a) Ingoe grass verges and village green
  - b) Ryal issues
  - c) To consider purchase of defibrillator
11. To discuss appointment of new clerk
12. Any urgent business allowed by the Chairman
13. Date and time of next meeting

Signed: ..... Clerk Date: 20.09.2015

### **Declarations of Interest**

**“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.**

**A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.**

**A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone's decision on the matter. “**

### **Apologies for Absence**

**If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.**

**Members of the public and press are welcome to attend the meeting.**

**MATFEN PARISH COUNCIL**  
**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

**Correspondence received since July meeting**

<b>SENDER</b>	<b>MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL</b>
NALC	eNews – September 2015 – Issue 43
Northumberland County Council	Northumberland Local Plan Core Strategy – Publication and consultation of pre-submission draft
Came and Company	Parish Council Insurance Documentation
Post Office	Local Public Consultation Decision – Mobile Post Office
Northumberland CC	Departure of Barry Rowland
The Pensions Regulator	Auto Enrolment and staging date
Northumberland CC	Planning Protocols – Process for engagement with Town and Parish Councils in the Pre application and Section 106 processes
Northumberland CC	Subsidised bus services – Service 74
Northumberland CC	Town and Parish Liaison Working Group (T&PLWG)
Northumberland CC	20mph speed limit in Ingoe – petition
Community Action Northumberland	CAN eNews – July and August 2015
NALC	eNews – August 2015
Clerks and Councils Direct	September 2015 – Issue 101
Marmax Products	Recycled street furniture brochure
Northumberland CC	Electronic permit leaflet and pay as you throw leaflet

**ACCOUNTS FOR PAYMENT ON 28 SEPTEMBER 2015**

<b>Payee</b>	<b>Detail</b>	<b>Cheque Issued</b>	<b>VAT</b>	<b>Net of VAT</b>	<b>Cheque Number</b>
Mrs A Senior	Clerical Services	287.27		287.27	100860
HM Revenue and Customs	PAYE	71.80		71.80	100861
Mel's Cleaning Co	Public Toilets	32.00		32.00	100862
Mel's Cleaning Co	Public Toilets	32.00		32.00	100863
Mrs A Senior	Expenses	49.75		49.75	100864
Mrs A Senior	Play area inspections	75.00		75.00	100865
Mel's Cleaning Co	Public Toilets	32.00		32.00	100866
Mel's Cleaning Co	Public Toilets	32.00		32.00	100867

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**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

<b>Planning Application Reports</b>				
<b>Reference</b>	<b>Applicant</b>	<b>Address</b>	<b>Description</b>	<b>Decision</b>
14/03900/MRV EIA	North Tyne Roadstone	Mootlaw Quarry Matfen	Review of Old Minerals Permissions (ROMP) under the provision of the Environment Act 1995 in respect of application C/91/D/514 (Proposed extension to existing limestone quarry with restoration to agriculture woodland and wildlife areas on 152 ha of land.	Decision awaited
15/01041/FUL	CTIL Telefonica	Land west of driving range, Matfen Hall	Removal of existing antenna and spine frame installed on existing 24.5 lattice. Installation of 3 no replacement antennas mounted on a new 5m parallel section to replace existing tapered section; 2 no additional 300mm transmission dishes; removal of 1 no existing equipment cabinet, installation of 1 no replacement and 1 no additional equipment cabinet and ancillary development including the installation of 3 no remote radio units	Decision awaited
15/01417/RENE	Mr J Maughan	Land west of Harrogate Hill, Matfen	Erection of single Tozzi Nord Victory 24-60 (60kw) wind turbine of 34m to blade tip and associated infrastructure	Decision awaited
15/02318/FUL	Mr & Mrs Urwin	1 High House Cottages, Matfen	Construction of two storey rear and side extension, internal alterations and change of use of agricultural field to garden	GRANTED
15/02319/FUL	Mr & Mrs Urwin	3 High House Cottages, Matfen	Single storey side and rear extension (porch) and change of use of agricultural field to create parking and garden space.	GRANTED
15/02004/OUT	Mr T Wallace	Field South Of Fell Pasture And East Of Village Green Ingoe	Outline application: Change of use to residential (C3 use) by the erection of 1no. dwellinghouse (all matters reserved)	REFUSED