

I HEREBY GIVE YOU NOTICE THAT the next meeting of the Parish Council will be held in Matfen Village Hall on **Tuesday 29th November 2016** at 7.00pm when the following items will be discussed:

AGENDA

1. Apologies for Absence: Keith Irving
2. Declarations of interest
3. The Council will hear residents on any matter they wish to raise.
4. County Councillor's Report
5. Minutes of the meeting held on 27th September 2016 [Copy attached]
6. Matters arising from the minutes:
7. Finance
 - a) Accounts for payment
8. Correspondence – listed
9. Planning Applications
 - a) Planning applications/decisions
 - b) Issues arising
10. Village Issues
 - a) Ongoing Ryal issues
 - b) High House Farm Brewery
11. Any urgent business allowed by the Chairman
12. Date & time of next meeting: **Tuesday 31st January 2017 at 7pm**

Signed:



Clerk

Date: 21.11.2016

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone's decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

Correspondence received since November meeting

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
War Memorial Trust	Bulletin No. 71
CPRE	Autumn Newsletter 2016
The Pensions Regulator	Auto Enrolment
Clerks & Councils Direct	Issue 108
Tynedale Hospice at Home	Autumn Newsletter
Northumberland County Council	Matfen War Memorial
Vera Baird – Police & Crime Commissioner	Rural Domestic Violence
Age UK Northumberland	Donation request
Northumberland County Council	Additional Grass Cutting
David Wilson	Defibrillator Installations
Northumberland CVA	VCS Ebulletin Issues 60, 61, 62, 63 & 64
NALC	Enews
Great North Air Ambulance	Newsletter
Veronica Jones	Ryal Issues
Community Action Northumberland	Enews
Northumberland County Council	Town & Parish Council Local Services Liaison Meetings
Historic England	Matfen War Memorial – Listed Building Status
Community Action Northumberland	AGM 2016
John Telford	Matfen Public Toilet
Sally Lawson	Ingoe Queries
Northumberland County Council	BT Telephone Box Removal
Northumberland CVA	CVA Support Services
Stuart Mills	Possible fault in LIFEPAK Cr plus AEDs & LIFEPAK Express AEDs (Automatic External Defibrillators)
Northumberland County Council	Funding eBulletin
Northumberland CVA	Volunteering opportunity to support other volunteers
Northumberland County Council	Consultation on major modifications to Core Strategy Pre-Submission draft
Northumberland County Council	Tree Removal on village green at Matfen
Northumberland County Council	A1 in Northumberland – correspondence from Highways England
NALC	Audit & Issues Arising reports
NALC	Material & Non-material Planning Considerations
NALC	Model Code of Conduct
Stuart Mills	Matfen Fibre Broadband Update
John Roberts	Whittington Parish Neighbourhood Plan
Community Action Northumberland	Pay less for your fuel
Veronica Jones	Community Fibre Partnership

ACCOUNTS FOR PAYMENT ON 29 November 2016

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – November 2016	10.00		10.00	100922
Mel's Cleaning	Public toilets – October 2016	33.00		33.00	100923
Mel's Cleaning	Public toilets – November 2016	33.00		33.00	100924
BDO LLP	External Accountants	120.00	10.00	100.00	100925
Miss J M Bramley	Expenses	146.48	12.67	133.81	100926
Miss J M Bramley	Clerical Services	359.07		359.07	100927

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Planning Application Reports				
Reference	Applicant	Address	Description	Decision
16/02369/FUL	Matfen Hall LLP	Land west of Tilehouse plantation, Millers Lane, Matfen	Erection of 30 holiday lodges with associated access & landscaping, creation of passing places on Miller's Lane, and construction of underpass below C342	GRANTED
16/03841/FUL	Mr David Ball	3 Paddock Close, Matfen	Proposal to remove existing conservatory & erect new	Awaiting decision
16/03922/FUL	Mr & Mrs Richards	10 East Close, Matfen	Proposed conversion of garage to provide utility space; extension of ground floor to provide porch & relocation of oil storage tank	Comments by 30 November
16/03737/LBC	Mr & Mrs Parker	South Hall, Ingoe	Listed Building Consent for internal & external alterations	Comments by 2 December