

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

I HEREBY GIVE YOU NOTICE THAT the annual meeting of the Parish Council will be held in Matfen Village Hall on **Tuesday 25th September 2018** at 7.00pm when the following items will be discussed:

AGENDA

1. Apologies for Absence:
2. Declarations of interest
3. The Council will hear residents on any matter they wish to raise
4. County Councillors Report
5. Minutes of the meeting held on 31st July 2018 [Copy attached]
6. Matters arising from the minutes
7. Finance
 - a) Accounts for payment
 - b) Annual Audit 2017/18
8. Correspondence – listed
9. Planning Applications
 - a) Planning applications/decisions
 - b) Issues arising
10. Village Issues
 - a) Land north & east of Ryal
11. Any urgent business allowed by the Chairman
12. Date & time of next meeting: **Tuesday 25th November 2018 at 7pm**

Signed:



Clerk

Date: 19.09.2018

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone’s decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

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Correspondence received since January meeting

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
VCS Support Services e-bulletin	Issue 105, 106, 107,
Mr C Kelly	Land North & East of Ryal & Speed Limits
Brigid Dennison	Matfen PCC – War Memorial Project
Jenny & Struan Wilson	Metfen Parish Contribution to War Memorial Project
Jackie Salmon, Northumberland & Newcastle Society	Northumberland Draft Local Plan – Wind Turbine Development
Mr C Austin	Repairs to the Aqueduct Wall adjacent No.3 & No.4 Northside, Matfen
Highways England	Improvement Scheme in Northumberland
NALC	Enews August & September 2018
Northumberland County Council	Changes to Refuse Collection routes.

ACCOUNTS FOR PAYMENT ON 25th September 2018

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – September 2018	10.00		10.00	100977
Miss J M Bramley	Clerical Services	330.96		330.96	100978
HMRC	PAYE	72.00		72.00	100979
Mrs L Paterson	Public toilet cleaning – Aug '18	62.50		62.50	100080
Viking Direct	Cleaning products	39.77	6.63	33.14	100081

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
18/01501/FUL	Mr & Mrs Dawson	11 East Close, Matfen	Extension adjacent to garage to create lobby/utility area, removal of windows and creation of new external doorways to improve the relationship of garden with kitchen/ dining space, improve internal layout and convert garage into reception room. Erection of a detached double garage.	GRANTED
18/01989/FUL	Mr P Moffit	Land Parcels To East And West Of Vallum Farm Vallum Farm East Wallhouses	Retrospective change of use of agricultural land to sport/recreational & erection of 4 Yurts with associated decking, access track & parking. Proposed construction of WC/shower block & separate overflow car park.	GRANTED