

I HEREBY GIVE YOU NOTICE THAT the annual meeting of the Parish Council will be held in Matfen Village Hall on **Tuesday 30th May 2017** at 7.00pm when the following items will be discussed:

AGENDA

1. Apologies for Absence:
2. To receive all Councillor's Declaration of Acceptance of Office
3. To elect Parish Council Chairman
4. To elect Parish Council Vice Chairman
5. Co-option of Parish Councillors
6. Declarations of interest
7. Minutes of the meeting held on 28th March 2017 [Copy attached]
8. Matters arising from the minutes
9. Finance
 - a) Accounts for payment
 - b) To accept accounts up to 31.03.2017
 - c) To approve Annual Return for the year ended 31.03.2017
 - d) Budget review
10. Correspondence – listed
11. Planning Applications
 - a) Planning applications/decisions
 - b) Issues arising
12. Any urgent business allowed by the Chairman
13. Date & time of next meeting: **Tuesday 25th July 2017 at 7pm**

Signed:



Clerk

Date: 23.05.2017

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone's decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

Correspondence received since March meeting

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
Clerks & Councils Direct	Issue 111
NALC Enews	April 2017
Northumberland County Council	Declaration of interest forms
Playsafety	Annual inspection of play area
VCS Ebulletin	Issue 68, 69, 70
Northumberland County Council	Kelly planning application
Northumberland County Council	Planning Enforcement
Richard Barks	Request for extra grass cutting in Ryal for Cyclone Bike Ride
NALC Enews	Planning
NALC Enews	May 2017
Ann Gregory-Smith	Request for extra grass cutting In Matfen for village fete
John Roberts	Whittington Neighbourhood Plan
Northumberland County Council	Parish signs, notice boards etc.

ACCOUNTS FOR PAYMENT ON 30th May 2017

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – May 2017	10.00		10.00	100940
Mel's Cleaning	Public toilets – April 2017	33.00		33.00	100941
Miss J M Bramley	Clerical Services	402.96		402.96	100942
Miss J M Bramley	Expenses	16.25		16.25	100943
NALC	Subscription 2017/18	127.00		127.00	100944
FEL Accounts	Internal audit year end March 2016	24.00	4.00	20.00	100945

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
16/04240/LBC	Mr & Mrs Parker	South Hall, Ingoe	Listed Building Consent for construction of garden room extension	GRANTED
16/04604/FUL	Mr Pool	Lynup Hill Farm, Ingoe	Proposed construction of dormer window & rear porch	GRANTED
16/04239/FUL	Mr & Mrs Parker	South Hall, Ingoe	Proposed construction of garden room extension	GRANTED
17/00842/FUL	Northumbrian Water	Matfen Hall, Matfen	The erection of a replacement control kiosk at Matfen Hall Sewage Pumping Station	GRANTED