

I HEREBY GIVE YOU NOTICE THAT the next meeting of the Parish Council will be held in Matfen Village Hall on **Tuesday 23rd January 2018 at 7.00pm when the following items will be discussed:**

AGENDA

1. Apologies for Absence: Ann Gregory-Smith, Stuart Mills
2. Declarations of interest
3. The Council will hear residents on any matter they wish to raise
4. County Councillors Report
5. Minutes of the meeting held on 28th November 2017 [Copy attached]
6. Matters arising from the minutes
7. Finance
 - a) Accounts for payment
 - b) Precept
8. Correspondence – listed
9. Planning Applications
 - a) Planning applications/decisions
 - b) Issues arising
10. Village Issues
 - a) Neighbourhood Plan
 - b) Land north & east of Ryal
11. Any urgent business allowed by the Chairman
12. Date & time of next meeting: **Tuesday 27th March 2018 at 7pm**

Signed:



Clerk

Date: 20.01.2018

Declarations of Interest

“Members and the Clerk are reminded that if they have a disclosable interest in any item on the Agenda for this Council meeting, the existence of that interest must be declared at the commencement of the meeting or when the interest becomes apparent.

A member with a personal interest can still take part in the meeting and vote unless the personal interest is also a prejudicial interest in which case the member must leave the room.

A member with a prejudicial interest cannot take part in discussions on the matter in question and must not try to improperly influence anyone’s decision on the matter. “

Apologies for Absence

If a councillor is unable to attend the meeting they must inform the Clerk or Chairman of the Council on receipt of the agenda or as soon as possible before the meeting.

Members of the public and press are welcome to attend the meeting.

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

Correspondence received since September meeting

| SENDER | MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL |
|---------------------------------|--|
| VCS Support Services e-bulletin | Issue 89, 90, 91 |
| Guerrilla Working | Fully funded support to help creative & craft businesses in N'land |
| Northumberland County Council | Local Area Council – Castle Morpeth – 11 December 2017 |
| Northumberland County Council | Pharmacy Needs Assessment (PNA) Consultation |
| Guerilla Working | Fully funded support to help cultural, creative and craft businesses in Northumberland |
| Charles Kelly | Field to north & east of Ryal |
| Community Action Northumberland | December 2017 Enews |
| NALC | The General Data Protection Regulations 2016 - Briefing Note One |
| NALC | December 2017 Enews |
| Northumberland County Council | Funding Ebulletin |
| NALC | The Newcastle & Northumberland Local Council of the Year 2018 |
| NALC | Get involved with NALC's diversity work |
| NALC | North of Tyne Devolution - Governance Review Consultation |
| NALC | BUCKINGHAM PALACE GARDEN PARTIES 2018 - 15th May 2018 |
| Arthur Murrell | Stamfordham Surgery |
| Northumberland County Council | Local Area Council Castle Morpeth - 11 January 2018 |
| NALC | Request To Promote & Complete Cromer Town Council, Norfolk CALC & NALC Second Homes Survey By 7/2/18 To Support CTC SCA Proposal |
| NALC | January 2018 Enews |
| NALC | DCLG Park Homes Consultation To NALC |
| Northumberland CVA | VCS Support Services Commission Consultation |
| Northumberland County Council | VCS Consultation |
| Northumberland County Council | Parish Council Training |
| Northumberland CVA | West Northumberland VCS Network meeting and Stepping Up |

ACCOUNTS FOR PAYMENT ON 28th November 2017

| Payee | Detail | Cheque Issued | VAT | Net of VAT | Cheque Number |
|---------------------|------------------------|----------------------|------------|-------------------|----------------------|
| Matfen Village Hall | Rental – January 2018 | 10.00 | | 10.00 | 100960 |
| Miss J M Bramley | Clerical Services | 406.99 | | 406.99 | 100961 |
| Miss J M Bramley | Expenses | 17.35 | | 17.35 | 100962 |
| BDO LLP | External Audit 2016/17 | 120.00 | 20.00 | 100.00 | 100963 |
| FEL Accounts | Internal Audit 2016/17 | 30.00 | 5.00 | 25.00 | 100964 |

| Planning Application Reports | | | | |
|-------------------------------------|------------------|-------------------------|---|-------------------|
| Reference | Applicant | Address | Description | Decision |
| 17/02737/COU | Mr Les Morrison | 2 North Side, Ryal | Retrospective change of use from agricultural land to storage area for agricultural machinery & the formation of a soil bund. | Registered |
| 17/04063/FUL | Mr P Jackman | East Moorhouses, Matfen | Proposed orangery to the south facing elevation | Awaiting decision |